



# METCAD

*Public Safety Through Quality Service*

**\*\* MEETING NOTICE \*\***

## EMERGENCY TELEPHONE SYSTEM BOARD

**DATE:** Thursday, June 23, 2020

**TIME:** 8:30 a.m. - 9:00 a.m.

**PLACE:** The meeting will be taking place via an online meeting platform, the public may access the meeting at the METCAD – ETSB website at [www.metcad911.org/public/index.php/meeting-documents](http://www.metcad911.org/public/index.php/meeting-documents)

From a computer:

<https://us02web.zoom.us/j/81769369204?pwd=TW81aG84Z1FTTWh1T0Q2Zm9Nay9pdz09>

Password: 093476

-OR-

From a phone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799

Webinar ID: 817 6936 9204

Password: 093476

### SPECIAL NOTE REGARDING THE COVID-19 PANDEMIC

Pursuant to Governor Pritzker's Executive Orders 2020-7, 2020-10, and 2020-39 (COVID-19 Executive Order Nos. 5, 8, and 37) and Public Act 101-0640, which suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, attendance by all Emergency Telephone System Board members, the Director, and other staff members will be electronic via an online meeting platform.

The members of the Board will not be physically present for the June 23, 2020 Emergency Telephone System Board Meeting but will instead be participating in the meeting through online access using a virtual meeting platform.

### AGENDA

I. Call to Order

II. Roll Call

- Motion to Suspend the Rules and Adopt Temporary Rules Attached to Agenda

**III. Correspondence or Electronic Communication**

**IV. Audience Participation**

- **SPECIAL NOTE NECESSITATED BY THE COVID-19 PANDEMIC  
SEE PUBLIC COMMENT RULES ATTACHED TO THIS AGENDA**  
Public comments shall be received via email to: [publicinput@METCAD911.org](mailto:publicinput@METCAD911.org)

**V. Approval of Minutes**

- April 4, 2019 Regular Meeting

**VI. Action Items**

- Election of Chair and Vice-Chair for 2020
- Approval of Resolution 20-01 - FY 20/21 Budget

**VII. Discussion Items**

- Legislative Update

**VIII. Board Member & Director Comments**

**IX. Adjournment**

METCAD strives to ensure that its programs, services and activities are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate, please contact the METCAD Administrative Office at 333-4348 at least 48 hours prior to the scheduled meeting date.

1905 E Main Street, Urbana, Illinois 61802  
[www.metcad911.org](http://www.metcad911.org)

(217) 333-4348  
FAX (217) 384-7003

**TEMPORARY RULES FOR THE CONDUCT OF THE JUNE 23, 2020  
EMERGENCY TELEPHONE SYSTEM BOARD MEETING**

Governor Pritzker's Executive Orders 2020-7, 2020-10, and 2020-39 (COVID-19 Executive Order Nos. 5, 8, and 37) and Public Act 101-0640 suspend the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation.

For the June 23, 2020 meeting, the Emergency Telephone System Board (ETSB) shall follow the temporary rules as set forth below.

**TEMPORARY RULES**

1. All ETSB members who are attending ETSB meetings will be required to attend by means of electronic attendance, including but not limited to a phone or computer connection, provided however that one member of either the ETSB, its Director or his designee, or its Attorney or his designee shall be physically present at the METCAD facility unless the Director determines that such physical presence is not feasible.
2. The platform for electronic attendance at the meeting will be arranged in advance by the Director, or his designee, and will be communicated to each ETSB member at least 48 hours prior to the commencement of the meeting.
3. The electronic platform shall allow all ETSB members to speak and listen simultaneously to the proceedings. Such ability to speak and hear discussion and testimony shall be verified prior to or during the meeting.
4. All votes must be by roll call, identifying each member and recording their vote on each issue.
5. In the event an individual ETSB member is unable to participate in the meeting or part of the meeting or does not respond to a call to a vote when their name is announced, the member shall be counted as an excused absence from the meeting or vote as the case may be.
6. The format of the agenda for the meeting shall remain the same, that is, shall be called in the same order as contained in the ETSB agenda.
7. The meeting proceedings will be simultaneously available for access on the METCAD website and the meeting minutes shall be available in substantially the same manner as ETSB meetings have been available prior to the date of the initial emergency order. The failure of any technical methods of broadcasting the proceedings shall not invalidate any action taken by the ETSB. Verbatim records shall be made available to the public.
8. Since there will be no ETSB members physically present at the meeting, the rules for the meeting are amended for the duration of the COVID-19 Executive Order No. 37 as follows to permit the public to address the ETSB relevant to matters on the agenda and to provide general public comment:

A. **Public comments shall be received via email to: [publicinput@METCAD911.org](mailto:publicinput@METCAD911.org).** The commenter shall provide their name, city of residence, and whether the comment is for a specific agenda item or general public comment.

B. Information will be printed on the meeting agenda and prominently on the METCAD – ETSB website about how to provide public comment via email. The information will be in substantially the following form:

**“NOTICE REGARDING MEETING AND PUBLIC COMMENT  
RULE MODIFICATION DUE TO COVID-19”**

Pursuant to Governor Pritzker’s Executive Orders 2020-7, 2020-10, and 2020-39 (COVID-19 Executive Order Nos. 5, 8, and 37) and Public Act 101-0640, which suspend the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, attendance by all ETSB members, its Director or his designee, and other staff members will be electronic via an online meeting platform.

The members of the ETSB will not be physically present for the June 23, 2020 Meeting but will instead be participating in the meeting through online access using a virtual meeting platform. For this meeting, the members shall follow the temporary rules as set forth below.

**Public comments may be submitted via email in advance of and during the meeting to: [publicinput@METCAD911.org](mailto:publicinput@METCAD911.org)**

The instructions for addressing the ETSB in this manner are provided as part of the agenda posting and attached to the meeting agenda.

Public comments received up to the public comment portion of the meeting on June 23, 2020 will be read aloud during the meeting in the order in which they are received. Any comments received after the public comment portion of the meeting will be treated as regular correspondence and be included as part of the written record for the meeting.

C. When the agenda is published, the [publicinput@METCAD911.org](mailto:publicinput@METCAD911.org) will be activated to receive public comments.

D. A press release will be sent by the staff to all local media, including those submitting an annual request, with information about how to submit public comments.

E. The [publicinput@METCAD911.org](mailto:publicinput@METCAD911.org) email address will remain on the METCAD - ETSB website and open to accept submissions until the meeting is adjourned.

F. Comments received after the public comment portion of the meeting on June 23, 2020 will not be read aloud during the meeting but will be treated as regular correspondence and be included as part of the written record for the meeting.