

The METCAD Policy Board convened for a regular meeting on Thursday, March 1, 2007 with the following in attendance:

MEMBERS MPB:

Paul Berg, City of Champaign Assistant City Manager
Chief Mike Bily, City of Urbana Police Department
Chief Krystal Fitzpatrick, U of I Public Safety
Denny Inman, Administrator for Facilities Management and Procurement
Deputy Chief Mitchell, Champaign Fire Department
Chief Rick Raney, Tolono Police Department
Peg Rawles, University of Illinois
Sheriff Dan Walsh, Champaign County Sheriff's Office
Bruce Walden, City of Urbana, Chief Administrator
Chief Dan Smith, Champaign County Fire Chief's Association

ADMINISTRATIVE STAFF:

Rick Kallmayer, Director
Margie Kallmayer, Secretary
Ann Panthen, Operations Manager

ABSENT:

Chief Dave Penicook, Champaign Fire Department

OTHERS:

Randy Davis, Rantoul Police Department
Barbara Ramsey, Champaign City Accountant
Ken Sprague, METCAD Telecommunicator

Chief Fitzpatrick called the meeting to order at 8:35 a.m.

Chief Raney made a motion to approve the regular and study session meeting minutes from February 1, 2007; Chief Bily seconded and the motion carried.

Ms. Ramsey presented the audit for fiscal year ending June 30, 2006. Results are positive and there was an increase in fixed assets. The Management Discussion and Analysis gives a little more detail of the report along with revenue trends. Bruce Walden moved to accept it.

Director Kallmayer presented the operational staffing report. We recently had another resignation effective at the end of March. The report requests Board action to hire two additional Telecommunicator I positions as soon as the training program can accommodate them. Mr. Walden made the motion to hire the two additional Telecommunicator I positions; Ms. Rawles seconded and the motion carried.

Director Kallmayer advised the Board that the only changes made to the final budget from the proposed were to salaries, group insurance, IMRF, FICA and workers compensation. The final budget as presented includes the expenditures to hire the two additional Telecommunicator I

positions. Ms. Rawles asked about the wireless funding sunset clause. Director Kallmayer advised the Board that HB0827 addresses the sunset clause and he will be testifying in Springfield tomorrow before the Telecommunications Committee. Mr. Berg made a motion to approve the Resolution and accept the budget as presented for FY08; Chief Raney seconded and the motion carried by a roll call vote.

Director Kallmayer gave an update on the radio project. The tower for METCAD has been delivered and construction was delayed because of the weather. Our license application is being forwarded to FCC to get licensed and ours will be the first one forwarded. The contingency plan will be to submit a request to be licensed on the old frequencies until we can get on the new one. The project is still on schedule and we plan to start the migration to the new system in July. Chief Fitzpatrick asked what it would cost to reprogram the radios to go from the old frequency to the new frequency. The receiving and transmitting sites would need to be reprogrammed but it appears that we wouldn't have to reprogram the field equipment. The total cost to reprogram the tower sites would probably be around \$25-35,000 and we would split the cost with Motorola.

Director Kallmayer reminded the Board that some of the non-member agencies, in particular Rantoul and Parkland College are waiting to hear what the cost would be for them to use the radio system. A couple of months ago the Board approved a combined a cost of service analysis to look at the cost of the radio system and cost of operations. This project will produce a report possibly in May and could be discussed at the June meeting. The consultant will start work presumably at the end of this month and will be interested in discussing the issues with the METCAD Policy Board. We will need to put this on the agenda for next month. The Director will get some preliminary questions from them so will have an idea what they need to know and how they need to approach the study.

Mr. Davis advised the Board that Rantoul Police Department has went forward with ordering radios from Motorola and reviewed their options that available to them. The two options available are using the METCAD or StarCom21 system. Being able to communicate with other County agencies is part of officer safety to them and a high priority. Rantoul is very interested in making some kind of agreement with METCAD Policy Board on use of the radio system and wanted to make sure they knew this was a high priority for them. Sheriff Walsh reiterated the need to be able to communicate with Rantoul on a daily basis and be able to coordinate with them.

Acting Chief Mitchell advised that he had discussed the same issue with some of the rural fire agencies and advised them there will be some time to work out the details. This non-member rural fire department is interested in being able to operation on the METCAD system also.

Ms. Rawles made a motion to adjourn; seconded by Mr. Smith at 9:20 a.m.

Prepared By:

Margie Kallmayer
Secretary II