

The METCAD Policy Board convened for a regular meeting on Thursday, November 2, 2006 with the following in attendance:

**MEMBERS MPB:**

Paul Berg, City of Champaign Assistant City Manager  
Chief R.T. Finney, Champaign Police Department  
Denny Inman, Administrator for Facilities Management and Procurement  
Kip Mecum, University of Illinois (for Chief Fitzpatrick)  
Chief Rex Mundt, Urbana Fire Rescue Services  
Chief Rick Raney, Tolono Police Department  
Peg Rawles, University of Illinois  
Chief Dan Smith, Champaign County Fire Chief's Association  
Bruce Walden, City of Urbana, Chief Administrator  
Sheriff Dan Walsh, Champaign County Sheriff's Office

**ADMINISTRATIVE STAFF:**

Rick Kallmayer, Director  
Greg Abbott, 9-1-1 Coordinator  
Margie Kallmayer, Secretary  
Ann Panthen, Operations Manager

**ABSENT:**

Krystal Fitzpatrick, Chief of Police, U of I Public Safety

**Others:**

Chief Paul Farber, Village of Rantoul  
Officer Randy Davis, Village of Rantoul

Sheriff Walsh called the meeting to order at 8:35 a.m.

Director Kallmayer discussed the formal request he had received from the Village of Rantoul Police Department to operate on the new METCAD radio system and mentioned informal inquiries from several other jurisdictions. A third party cost of services analysis could be completed to give staff and the Board an opportunity to review the cost of operating the new radio system. There was a general discussion on the use of the radio system for members of METCAD versus non-members. Mr. Walden made a motion to authorize staff to have a cost of service analysis conducted to determine our costs associated with the radio system in addition to an overall cost of services analysis for METCAD for a cost not to exceed \$17,500. Mr. Berg seconded and the motion carried.

Chief Raney made a motion to approve the meeting minutes from September 7, 2006; Chief Smith seconded and the motion carried.

Director Kallmayer reminded the Board it is time for Chief Finney and Chief Mundt to rotate to the Emergency Telephone System Board and Chief Penicook and Chief Bily to rotate onto the METCAD Policy Board and new officers needed to be elected. Mr. Berg made a motion to elect

Chief Fitzpatrick the Chair and Mr. Walden the Vice-chair. Ms. Rawles seconded and the motion carried.

Director Kallmayer discussed the need to formalize a Utility Lease Agreement for the towers located on City of Champaign and Champaign County property. The agreements are identical to the UI Utility Lease Agreements with the exception of the premise location and project description and use. Each agreement is for an initial term of 25 years for \$1 a year. Mr. Walden made a motion to approve Resolution 06-08 and execute the agreement with City of Champaign; Chief Raney seconded and the motion passed unanimously with a roll call vote. Mr. Walden made a motion to approve Resolution 06-09 and execute the agreement with Champaign County; Chief Smith seconded and the motion passed unanimously with a roll call vote.

Ms. Kallmayer reviewed the Open Meetings Act requirement to review closed session written minutes on a semi-annual basis. Mr. Berg made a motion to release the minutes as listed in Attachment A for release and retain those determined to remain confidential. Mr. Walden seconded and the motion carried.

Mr. Abbott gave an update on the status of the radio project. Work is progressing and the FAA recently approved the METCAD tower for 285 feet. The Region 13 meeting is scheduled for the week of November 13, 2006. Director Kallmayer said they will most likely host a media event when the tower is being erected at METCAD.

Director Kallmayer discussed the request from the Champaign County Fire Chief's Association to provide the Agency match for the Fire Act Grant. The funds would need to be budgeted in FY08 for disbursement. Mr. Berg made a motion to approve alternative two and cover the local match in the amount of \$121,993 and include it in the budget for FY08. This would provide the local match for all Champaign County fire departments and Champaign County EMA but would except Rantoul. Mr. Walden seconded and the motion passed with a roll call vote and Sheriff Walsh abstaining.

Ms. Rawles wanted to note appreciation for the grant writing team for their time and effort into putting the grant proposal request together.

Ms. Rawles made a motion to adjourn to executive session to discuss personnel matters as mandated by Section 2.06 of the Open Meetings Act (5ILCS, 120/2(c)(1)). Chief Smith seconded and the meeting adjourned at 9:50 a.m.

Prepared by:

Margie Kallmayer  
Secretary II