



METCAD

Public Safety Through Quality Service

**** MEETING NOTICE ****

METCAD POLICY BOARD

DATE: Thursday, April 23, 2020

TIME: 8:30 a.m. - 10:00 a.m.

PLACE: The meeting will be taking place via an online meeting platform, the public may access the meeting at:

From a computer:

<https://zoom.us/j/91772713827?pwd=WGN0cllxNm9UQW92VVIWOTZZcVRrZz09>

Password: 821877

-OR-

From a phone:

Dial: +1 312 626 6799

Webinar ID: 917 7271 3827

Password: 821877

SPECIAL NOTE REGARDING THE COVID-19 PANDEMIC

Pursuant to Governor Pritzker's Executive Order 2020-07 (COVID-19 Executive Order No. 5) which suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, attendance by all Policy Board members, the Director of METCAD, and other METCAD staff members will be electronic via an online meeting platform.

The members of the Policy Board will not be physically present for the April 23, 2020 Policy Board Meeting but will instead be participating in the meeting through online access using a virtual meeting platform.

AGENDA

- I. Call to Order**
- II. Roll Call**
 - Motion to Suspend the Rules and Adopt Temporary Rules Attached to Agenda
- III. Correspondence or Electronic Communication**

IV. Audience Participation

- **SPECIAL NOTE NECESSITATED BY THE COVID-19 PANDEMIC
SEE PUBLIC COMMENT RULES ATTACHED TO THIS AGENDA**
Public comments shall be received via email to: publicinput@METCAD911.org

V. Approval of Minutes

- March 5, 2020 Regular Meeting

VI. Action Items

- Resolution 20-02 – Approving a Contract with Dell, Inc. for the Purchase of Computers, Laptops, and Monitors

VII. Discussion Items

- Legislative Update
- Technical Services Update
- Personnel Update

VIII. Board Member & Director Comments

IX. Adjournment

METCAD strives to ensure that its programs, services and activities are accessible to individuals with disabilities. If you are an individual with a disability and require assistance to observe or participate, please contact the METCAD Administrative Office at 333-4348 at least 48 hours prior to the scheduled meeting date.

1905 E Main Street, Urbana, Illinois 61802
www.metcad911.org

(217) 333-4348
FAX (217) 384-7003

TEMPORARY RULES FOR THE CONDUCT OF THE APRIL 23, 2020 METCAD POLICY BOARD MEETING

Governor Pritzker's Executive Order 2020-07 (COVID-19 Executive Order No. 5) suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, attendance by all Policy Board members, the Director of METCAD, and other METCAD staff members will be electronic via an online meeting platform.

The members of the Policy Board will not be physically present for the April 23, 2020 Policy Board Meeting but will instead be participating in the meeting through online access using a virtual meeting platform.

For this meeting, the members shall follow the temporary rules as set forth below, in addition to the rules in the Policy Board By-Laws that do not conflict with the temporary rules.

TEMPORARY RULES

1. All Policy Board members who are attending the April 23, 2020 meeting will be required to attend by means of electronic attendance, including but not limited to a phone or computer connection.
2. The platform for electronic attendance at the meeting will be arranged in advance by the Director of METCAD, or designee, and will be communicated to each Policy Board member at least 48 hours prior to the commencement of the meeting.
3. The electronic platform shall allow all Policy Board members to speak and listen simultaneously to the proceedings.
4. In the event an individual Policy Board member is unable to participate in the meeting or part of the meeting or does not respond to a call to a vote when their name is announced, the member shall be counted as an excused absence from the meeting or vote as the case may be.
5. The format of the agenda for the meeting shall remain the same, that is, shall be called in the same order as contained in the existing By-Laws.
6. The regular meeting proceedings will be simultaneously available for access on the METCAD website and the meeting minutes shall be available in substantially the same manner as Policy Board meetings have been available prior to the date of the initial emergency order.
7. Since there will be no Policy Board members physically present at the meeting, the By-Laws are amended for the duration of the COVID-19 Executive Order No. 5 as follows to permit the public to address the Policy Board relevant to matters on the agenda and to provide general public comment:

A. Public comments shall be received via email to: publicinput@METCAD911.org.
The commenter shall provide their name, city of residence, and whether the comment is for a specific agenda item or general public comment.

B. Information will be printed on the meeting agenda and prominently on the METCAD website about how to provide public comment via email. The information will be in substantially the following form:

**“NOTICE REGARDING MEETING AND PUBLIC COMMENT
RULE MODIFICATION DUE TO COVID-19”**

Governor Pritzker’s Executive Order 2020-07 (COVID-19 Executive Order No. 5) suspends the requirement of the Illinois Open Meetings Act requiring in-person attendance by members of a public body during the duration of the Gubernatorial Disaster Proclamation, attendance by all Policy Board members, the Director of METCAD, and other METCAD staff members will be electronic via an online meeting platform.

The members of the Policy Board will not be physically present for the April 23, 2020 Policy Board Meeting but will instead be participating in the meeting through online access using a virtual meeting platform.

In addition to the rules set forth in the Policy Board By-Laws, for this meeting, the members shall follow the temporary rules as set forth below.

Public comments may be submitted via email in advance of and during the meeting to:
publicinput@METCAD911.org

The instructions for addressing the METCAD Policy Board in this manner are provided as part of the agenda posting and attached to the meeting agenda.

Public comments received up to the public comment portion of the meeting on April 23, 2020 will be read aloud during the meeting in the order in which they are received. Any comments received after the public comment portion of the meeting will be treated as regular correspondence and be included as part of the written record for the meeting.

C. When the agenda is published, the publicinput@METCAD911.org will be activated to receive public comments.

D. A press release will be sent by the staff to all local media, including those submitting an annual request, with information about how to submit public comments.

E. The publicinput@METCAD911.org email address will remain on the METCAD website and open to accept submissions until the meeting is adjourned.

F. Comments received after the public comment portion of the meeting on April 23, 2020 will not be read aloud during the meeting but will be treated as regular correspondence and be included as part of the written record for the meeting.